

No: 0001

CARLETON COMMUNITY - BOOKING FORM

Contact telephone numbers: Roy (Steward) on 01977 702911 or

Helen (Business development Manager) on 01977 700068/07833 447363

Customer Details:

Name:

Address:

Postcode:

Tel: Home: Mobile:

Membership No (if applicable):

Function Details:

Venue: Large Ballroom Small Ballroom Blue Room Other (specify)

Date: Afternoon Evening Both

Numbers: Adults Children

Customer Requirements:

Catering: Grange: Other (specify):

Menu required: Details:

Bar required (large ballroom): Yes No

DJ/Band: Name:

Additional requirements:

Payments/Costs

Room Hire (payable at booking)	Amount	Date	Signature	Receipt No.
Amount paid				
Catering				
Bond Paid				
Bond refunded				
Other costs				

I have read and agreed the terms and conditions: Signed: